

IHSGCA Constitution and By-Laws

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Article I

Name

The name of this organization shall be the Illinois High School Gymnastics Coaches Association, and will hereby be referred to as the Association.

Article II

Purpose and Objectives

The intent, desire, and effort of the Association are directed toward the following goals:

- A. To perpetuate and improve the sport of gymnastics in all aspects
- B. To stimulate the interest of the people, particularly the youth, in healthful sports participation through gymnastics
- C. To supervise a continuing gymnastics program for interscholastic age group for the purpose of stimulating interest, and developing athletes through careful preparation and planning, this program to utilize existing facilities, resources, and coaching.
- D. To unify and coordinate the efforts of all agencies interested in furthering gymnastics and allowing all interested parties to have a voice in the development of the sport, both at a state and national level.
- E. To promote and encourage interscholastic competition under the highest possible standards. Competition to be limited to senior high school gymnastics eligible under respective state and national associations.

- F. To protect the interests of the State of Illinois and the athletes representing this state in national competition.
- G. To create and maintain research projects that will benefit all parties interested in gymnastics.
- H. To provide a clearing house and distribution center for the Association of all coaching aids, literature, films, and research material collected from sources both in the United States and abroad.
- I. To establish effective means of communication for transmission of useful ideas, whereby coaches and athletes will be informed of the latest development and techniques in gymnastics.
- J. To give prompt attention to valid suggestions of how to improve and conduct the administration of gymnastics in Illinois and throughout the nation.
- K. To establish an annual series of gymnastics clinics for the purpose of improving gymnastic coaching techniques.
- L. To maintain records and to disseminate information pertaining to all phases of gymnastics.
- M. To help train competent gymnastics officials.
- N. To finance improvement in the sport of gymnastics and to raise money for this purpose.
- O. To encourage and promote National and International competition within the State of Illinois.

Article III

Membership

Membership in the Association shall be open to all persons who are actively interested in advancing the sport of gymnastics. "Association matters" concern the regular business of the coaches association, not Hall of Fame matters. These include, but are not limited to, senior gymnast of the year voting, coach of the year voting, election of officers, etc.

The Association has four classes of membership:

A. Full Membership

1. All gymnastics coaches who are presently employed by an accredited high school in the state of Illinois and officials who are actively judging are eligible for Full Membership.
 - a. They will have a voice in all Association matters.
 - b. They will have a vote in all Association matters.
 - c. They will have a vote in Hall of Fame matters.
 - d. They will pay annual dues by the second attended Association Meeting
2. All Full members, and one guest per member, will receive free admission to all Association sponsored functions, exclusive of the winter clinic.
3. If application for Full membership is made after the start of the second attended Association meeting, a penalty of \$5.00 for late registration will be assessed.
4. A Full member must be present at two Association meetings prior to the May meetings.
 - a. If a full member is not present at two association meetings prior to the May meeting, he will lose his voting privileges on Association Matters.

- b. Petitions in writing to the Steering Committee are required for this procedure to be waived.
 - c. A simple majority by the Steering Committee is needed for approval of the petition
5. A Full member can nominate himself either verbally or in writing for any office, committee, or any activity in which the member wants to participate.
 - d. Application is made only to the Secretary
 - e. A second is not necessary for self-nomination
 6. Only a Full member can initiate a motion, proposal, resolution, amendment, rule change, or second the same.

B. Associate Membership

1. All persons who are certified volunteer coaches, who are registered IHSA officials, or were once gymnastics coaches employed by an accredited high school in the State of Illinois are eligible for “Associate Membership”.
 - a. They will have a voice in all Association matters
 - b. They will have no vote in any Association matters.
 - c. They will pay an annual dues; less than full membership dues
 - d. Associate members may serve on Association Committees.
2. All Associate members, and one guest per member, will receive free admission to all Association sponsored functions, exclusive of the winter clinic.
3. All candidates for Associate Membership must be sponsored by a Full member and accepted by a majority vote of the membership present and voting at such meeting.
 - a. Once accepted, no further membership acceptance is required as long as membership is annually received.
 - b. An Associate member whose membership is not continually renewed must again be sponsored by a Full member and by a majority vote of the Association membership present at such a meeting.

C. Guest Membership

1. All persons interested in Illinois high school gymnastics including, college coaches, club owners, etc., are eligible for “Guest Membership”.
 - a. They will have no voice in Association matters
 - b. They will have no vote in Association matters
 - c. They will pay annual dues less than Associate membership dues.
2. All candidates for Guest Membership must be sponsored by a Full member and must be accepted by a majority vote of the membership present at such a meeting.
 - a. Once accepted, no further membership acceptance is required as long as membership is annually received.
 - b. A Guest member whose membership is not annually renewed must again be sponsored by a Full member and accepted by a majority vote of the Association membership present at such a meeting.
3. The Association will supply each Guest member will a membership card specifying “Guest Membership”.
4. Guest members and their guests are not entitled to free admission to any Association sponsored functions.

D. Hall of Fame Membership

1. All persons inducted into the IHSGCA Hall of Fame are eligible for Hall of Fame Membership.
 - a. They will have a voice in all Association matters.
 - b. They will have a vote in Association matters.
 - c. They will have a vote in Hall of Fame matters.
 - d. Hall of Fame members do not need to attend Association meetings to be eligible to vote on Hall of Fame matters.
 - e. They will be considered lifetime members in the Association.
 - f. Annual dues are waived for Hall of Fame members.
2. Hall of Fame members, and one guest per member, will receive free admission to all Association sponsored functions, including the winter clinic.
3. A Hall of Fame member must be present at two Association meetings prior to the May meeting to have voting privileges on Association matters.
 - a. If a Hall of Fame member is not present at two Association meetings prior to the May meeting he will lose his voting privileges on Association matters.
 - b. Petitions in writing to the Steering Committee are required for this procedure to be waived.
 - c. A simple majority by the Steering Committee is required for approval of the petition.
 - d. Hall of Fame members always maintain their privilege to vote on Hall of Fame matters.
4. A Hall of Fame member can nominate himself either verbally or in writing for any office, committee or activity in which the member wants to participate.
 - a. Application is made only to the Secretary.
 - b. A second is not necessary for self-nomination.
5. A Hall of Fame member can initiate a motion, proposal, resolution, amendment, rule change or second the same.
6. As a Hall of Fame member of the Illinois High School Gymnastics Coaches Association they will be eligible to submit nominees in January for the Hall of Fame.

- E. Any non-member or any member who does not have voice privileges at Association meetings, may talk before the Association if requested to do so by a Full member, with that Full member stating his reasons for such a request and if such a request is accepted by the President of the Association.

Article IV

Organization

The Association is hereby empowered to establish and direct the general policy of gymnastics, as it relates to the Association, and dual meet competition, as it relates to the Illinois High School Association.

- A. The Association shall have one meeting per month from November through May.
1. Specific monthly dates will be the third Wednesday of the month

2. The location will be a centrally located site as determined by the Steering Committee
 3. May meeting will be held the Tuesday prior to the state meet.
 4. Association will use Roberts Rules of Order in guiding the conduct of meetings.
- B. Members of the Executive Body shall be elected by the full members as defined in Article III (Membership).
1. Each Full member of the Association eligible to vote is entitled to one vote.
 2. Proxy votes are acceptable provided that they are received by the Secretary before the Association meeting that voting occurs.
- C. A three-fourths vote of those members of the Association present, eligible for, and voting are needed to increase or alter membership of the Association or Executive Body or amend any portion of the Constitution.
- D. The Association shall have the authority to establish or eliminate any and all committees deemed necessary for the efficient operation of the association.
- E. An open door policy shall be maintained to any interested person(s), allowing them to visit Association meetings provided that they make their presence known to the President and that they abide by all Association rules.

Article V

Officers

The Association shall have four elected officers hereby called the “Executive Body”, consisting of a President, a Vice-President, a Secretary, and a Treasurer.

- A. The Secretary shall be elected from the membership for a term of one year.
1. The Secretary duties are that he:
 - a. Shall keep all Association records
 - b. Shall record all information conducted at Association meeting and Steering Committee meetings pertinent to the purposes and objectives and rules of the Association.
 - c. Shall report to the membership monthly with minutes of the preceding monthly meeting, including a published list of persons in attendance.
 - d. Shall make a special report to the entire membership, in writing, of all amendments, rule changes, resolutions, and proposals that have been passed and will take effect after the May association meeting and/or before the November association meeting.
 2. At the conclusion of the term of office, the Secretary shall succeed to the office of the Treasurer.
- B. The Treasurer, after serving a term of one year, shall succeed to the office of the Vice-President.
- a. The Treasurer duties are that he:
 - a. Shall conduct all financial business transactions of the Association.
 - b. Shall have charge of all funds of the Association
 - c. Shall submit an annual detailed report of all receipts and disbursements to the membership of the Association.
 - d. Shall collect dues and monies for the Association and expend the same.

- e. All expenses must be disclosed to the Steering Committee or Executive Board.
- C. The Vice-President, after serving a term of one year, shall succeed to the office of the President.
1. The Vice-President shall take the President's place and perform his duties if the President is absent.
 2. The Vice-President shall assist the President in the performance of his duties whenever requested and necessary.
 3. The Vice-President shall lead in the facilitation of the end of season golf outing, Hall of Fame banquet, and necessary awards.
- D. The President shall serve a term of office for one year after having served as Secretary, Treasurer, and Vice-President for a period of one year respectively, unless Section E is pertinent to the above situation.
1. The President shall preside at all meetings of the Association and Steering Committee.
 2. The President is empowered to call any special meeting(s) of the Association's membership, as deemed necessary by a majority vote of the Steering Committee.
 3. The President is empowered to call any special meeting(s) of the Steering Committee on his own authority, or cancel any regularly scheduled Steering Committee meetings.
 4. The President shall enforce all articles, sections, paragraphs, and points of the Constitution to his utmost ability.
 5. The President can expel from any Association meeting, any person attending an Association meeting, for actions and/or conduct that interferes with the smooth running of such a meeting.
 - a. Any person after being officially warned, and then continuing such disruptions, shall be expelled from such meeting.
 - b. Any member being expelled, will lose his privilege of voice and/or vote, as determined by the Steering Committee, for the remainder of the Association's calendar year (through May) but may continue to attend further Association meetings, unless a second occurrence takes place at another Association meeting.
 6. The President can appoint qualified Association members to fill vacancies in any committee, where it is specifically mentioned elsewhere in this Constitution.
- E. If a member of the Executive Body becomes ineligible to hold office or if he resigns from his office, a replacement may have to be appointed into the Executive Body.
1. If the President vacates his office at any time during the calendar year:
 - a. The most recent past President, whose term expired in the previous year, will be presented the option to fill the vacancy of president. In this scenario, all other officers of the executive board would remain in their current office for the remainder of their term.
 - b. If the most recent past President refuses the office, the Vice-President would assume the responsibilities of the President, with the Treasurer assuming the position of Vice-President, the Secretary assuming the position of Treasurer, and a new Secretary from the current membership being appointed by the Steering Committee.

2. If the Vice-President vacates his office at any time during the calendar year, the Treasurer will assume the responsibilities of the Vice-President, with the Secretary assuming the responsibilities of the Treasurer and a new Secretary from the current membership being appointed by the Steering Committee. All other officers would remain in their current responsibilities.
 3. If the Treasurer vacates his office at any time during the calendar year, the Secretary will assume the responsibilities of the Treasurer and a new Secretary from the current membership being appointed by the Steering Committee. All other officers would remain in their current responsibilities.
 4. If the Secretary vacates his office at anytime during the calendar year, a new Secretary from the current membership would be appointed by the Steering Committee. All other officers would remain in their current responsibilities.
- F. The tenure of office for a member of the Executive Body will be no longer than four consecutive years.
- G. Any Association member qualified to hold office in the Executive Body of the Association may do so a maximum of two times.
1. The must be at least one year of non-Executive Body membership before a candidate can again become an Executive Body member.(Except as per Article V, Sec. E 1a)
 2. He must start both times as the Secretary, succeeding through the Treasurer, Vice-Presidency to the office of the Presidency. (Except as per Article V, Sec. E 1a)
- H. Elections of the Executive Body will take place at the May Association meeting following the same procedures as described in Article VI, Section C, Paragraph 1, concerning nominations.

Article VI

Steering Committee

The Steering Committee is empowered to act for the membership between Association meetings providing they are keeping within purposes, objectives, and policies of the Association and its membership.

- A. The Steering Committee shall:
1. Transact all necessary business of the Association.
 2. Administer the affairs of the Association.
 3. Screen, pass, reject, or modify, with the consent of the proposer, all motions made by the membership of the Association as it considers correct.
 4. Establish all Association fees.
- B. The Steering Committee shall be composed of nine members,
1. The Executive Body consisting of the President, the Vice-President, and the Secretary and the Treasurer.
 2. Five Full/Associate members elected, at large, by the Association.
- C. The procedures for election to the Steering Committee will be that:
1. Nominations by Full members or HOF members will be accepted from the floor with a second by a Full/HOF member for any qualified member, at the April Association meeting.

- a. The nominated member may decline his nomination prior to the voting in May.
 - b. Self-Nominations will be provided by the Secretary.
 2. The election will take place at the May Association meeting with five members receiving the highest total votes being elected to the “At-Large” positions.
 3. The Steering Committee members elected by the Association, except the Executive Body, will hold office for one year unless re-elected.
- D. The Steering Committee shall meet the week prior to the regular Association meeting, unless called on a different day by the President of the Association.
 1. These meetings will be held in accordance to Roberts Rules of Order.
 2. A quorum of five Steering Committee members must be present at all Steering Committee meetings to conduct any and all business as stated in Article VI, Section A.
 3. All members of the Steering Committee present must vote pro or con whenever a vote is taken (no abstentions allowed) with proxy votes allowed
 4. A future Steering Committee meeting may be missed if, in the President’s opinion, no work is needed to be done.
 5. Any member of the Steering Committee who misses two Steering or more Committee meetings can be dropped from the Steering Committee pending a vote by the remaining members of the Steering Committee and will be replaced with a Full/Associate member of the Association elected at the previous May meeting (that member receiving the next highest tally).
 6. The Steering Committee member who has lost his membership on the committee can petition the Steering Committee at their next meeting only, in person, stating the reasons(s) for his absences, if he wishes to retain his membership on the Steering Committee.
 - a. A $\frac{3}{4}$ majority of those Steering Committee members present are needed to accept the petitions with the vote being done in private (excluding the petitioning “X” Steering Committee member).
 - b. Any Association member dropped from the Steering Committee cannot become a member of the Steering Committee again for the remainder of that Association year that he was dropped and the following Association year.
- E. All decisions and vetoes by the membership shall be reviewed by the Steering Committee.
 1. With a majority vote by the Steering Committee needed to approve all votes and decisions of the membership
 2. With a $\frac{2}{3}$ vote by the Steering Committee needed to reverse all votes and decisions of the membership
- F. A $\frac{3}{4}$ majority vote of the entire Full and HOF membership eligible to vote, is required to override decisions made by the Steering Committee, with proxy votes being accepted.
- G. The Steering Committee shall interpret this Constitution whenever any questions, debates, or challenges come up concerning the Constitution.

Article VII

Rules Committee

The Rules Committee shall be responsible for investigating and answering all questions concerning Illinois High School competitive rules.

- A. The Rules Committee is not to be a rule making body, but concerned with:
 - 1. Compilation of rules concerning Illinois dual meet competition, produced at the beginning of the season for Association members.
 - 2. Making emergency interpretations when requested by Association members.
 - 3. Publishing as soon as possible, such interpretations to be made available to Association members.
 - 4. Sponsor one or more rule interpretation meetings.
- B. The Rules Committee shall have their phone numbers published for emergency use by the Association.
- C. Any emergency decision by the Rules Committee will remain unofficial until published.
- D. The Rules Committee shall have seven members:
 - 1. The IHSA rules interpreter shall be designated as the Chairman with the primary responsibility for Section A.
 - 2. The IHSA Rules Interpreter and the IHSA Head Clinician will be permanent members of the Rules Committee.
- E. To be eligible for the election to the Rules Committee, a person shall meet all of the following minimum qualifications:
 - 1. Be a member in good standing with the Association.
- F. If a member of the Rules Committee becomes ineligible to hold office or if he resigns from his office, a replacement may be appointed by the President to fulfill the remaining term of the vacated member, as long as the replacement meets all requirements as stated in Section E.
- G. The procedures for election to the Rules Committee will be that:
 - 1. Nominations by Full members will be accepted from the floor with a second by a Full member for any qualified member at the April Association meeting.
 - a. The nominated member must accept his nomination to then have his name placed on the ballot.
 - b. Self-nominations will be provided to the Secretary-Treasurer with no seconds necessary.
 - 2. The election will take place at the May Association meeting with the:
 - a. Five members receiving the highest total votes being elected on the odd calendar years.

Article VIII

Duties and Powers

The membership, in addition to the powers elsewhere provided in the Constitution, is authorized to undertake the following duties and may exercise the necessary authority to complete said duties.

- A. The membership may by a majority vote of the Full members present and voting at a meeting:
 - 1. Impose and enforce penalties for any violations of the Constitution of the Association.
 - 2. Remove any suspensions or remit any penalty pertaining to individuals within the Association.
 - 3. Promote and approve national interscholastic competitions between the state of Illinois and other states that are not otherwise restricted by state associations.
 - 4. Enact those necessary and reasonable provisions to carry forward the purpose and objectives of the Association.
- B. Shall conduct an annual clinic.

Article IX

Amendments and Rule Changes

The Constitution may be amended or a Rule Change proposed in keeping with the purposes and objectives of the Association.

- A. The May meeting of the Association will be the only regular meeting concerned with any rule change.
 - 1. The President of the Association can call a special meeting for rule changes.
 - 2. Only Full members can submit a rule change proposal.
 - 3. The Secretary only can accept a proposal:
 - a. In written form
 - b. Under the proposer's name
 - 4. A proposer will read and explain his proposal(s) and answer questions only for clarification.
 - 5. No debate shall be allowed on any proposal at this meeting.
 - 6. A proposed rule change must be seconded by a Full member to be brought before the membership for debate; otherwise it will be dropped from further consideration.
- B. The November meeting of the Association will be for discussion and changes if necessary, by the proposer.
 - 1. The Steering Committee may rework (reword) all seconded proposed rule changes from the May meeting and have them ready to vote on at the December meeting.
 - 2. The Steering Committee must have the permission of the proposer before submitting reworked items for a vote by the Full membership.
- C. A copy of all rule changes shall be made available to all members of the Association before the November discussion meeting and the December voting meeting, or made available.
- D. The December meeting will consist of a short review discussion (one pro and one con statement) of all new proposals just before a vote is taken on that proposal with proxy votes being accepted.
 - 1. The Steering Committee takes the results from the voting meeting and either:
 - a. Accepts the proposal
 - b. Rejects the proposal

2. It takes a $\frac{3}{4}$ vote of the entire Full membership eligible to vote to override a rejection or acceptance of the Steering Committee.
 3. If a $\frac{3}{4}$ vote is requested, a simple majority of those members present at an Association meeting must demand such an override vote.
 4. Only full members in “good standing” can call a vote on overriding the Steering Committee and all proxy votes will be accepted.
- E. The Steering Committee will develop pros and cons for all rule changes. Prior to the February Association Meeting the Executive Board will meet with some members of the IHSA Gymnastics Advisory Board to review all rule proposals. These Advisory Board members will request new rules to be placed on the IHSA Advisory Board agenda for their next scheduled meeting.
- F. The Constitution may be amended at any regular Association meeting or at a special meeting called for the specific purpose of amending the Constitution.
1. Only Full/HOF members in good standing can submit a proposed Constitutional amendment(s).
 2. The Secretary can only accept the written proposal under the proposer’s name.
 3. A proposed amendment must be seconded by a Full member to be brought before the membership for a vote, otherwise it will be dropped from further consideration, but in either case, no discussing of the proposal will be allowed at this time, only questions for the purpose of clarification.
 4. At the next Association meeting, a debate on the proposal will take place, with changes if necessary by the one who proposed the amendment.
 5. The proposed amendment shall be made available to all members of the Association before a vote is taken on the proposal.
 6. At the next Association meeting (after paragraph 4) one pro and one con opinion will be allowed before voting takes place.
 7. A quorum of 20 members who are eligible to vote must be present or represented, including valid proxy votes, in order for a vote to take place on a proposal.
 - a. No quorum is required for a vote to take place at the December meeting or at the May meeting.
 - b. If no quorum is present, the pro and con discussion (see paragraph 6) and voting on the proposal may be postponed until the following meeting.
 8. It takes a $\frac{3}{4}$ majority vote of the voting members present, or through proxy vote, and eligible to vote and pass any amendment.
 9. For the actions of the Steering Committee and any reactions available by the membership towards the Steering Committee concerning amendments, see Article IX, Section D, paragraphs 1, 2, 3, and 4.
- G. A proposed amendment to the Constitution may be amended at the meeting where it proposed, by a majority vote of the members present and voting, provided that the amendment to the proposed amendment does not increase the modification of the Constitution provision to be amended or any new idea not covered in the Constitution.
- H. An eligible voter may submit a written proxy to the meeting valid for voting to take place, at a designated meeting, unless specifically denied elsewhere in the Constitution.
- I. Unless mentioned in the Constitution to the contrary, a simple majority of the Full/HOF members present are needed to pass or reject any proposal, motion, or resolution.

Article X

Resolutions

Legislation may be enacted through resolution not inconsistent with the Constitution provided the legislation proposed is of a temporary character effective only for the time specified in the resolution itself.

- A. A resolution may be proposed at any regular Association meeting or at a special meeting called by the President.
- B. To pass a resolution a majority vote of the Full membership present at voting is needed at such a meeting.
- C. Current Resolutions of the IHSGCA will be listed in subsequent sections of this article:
- D. Illinois High School Gymnastics Coaches Association Professional Attire for All IHSA Gymnastics Meets (5 years – 2012-2016)
 - a. Shoes: Closed toed shoes, no flip flops, sandals, clogs or open toe shoes.
 - b. Slacks or Warm Up Pants: no shorts, jeans, denim pants.
 - c. Shirt: Preferred dress or casual collared shirt, no “T” shirts unless part of the team uniform.
 - d. No hats or headwear.
- E. Rules interpretations:
 - a. There shall be a one week grace period after notification is sent out to coaches or the interpretation is posted online before it goes into effect.
 - b. Boys gymnastics rule interpretations will not be made, for the current year, after April 1st.
- F. Athletic Conferences that have scheduled meets on the third Wednesday of March and April shall reschedule that date to another day of the same week.

Article XI

Finances

The finances of the Association shall be in keeping with the purpose and objectives as stated in the Constitution.

- A. Income for the Association shall come from:
 - 1. Assessments levied by the membership upon the constituent members.
 - 2. Events conducted and sponsored by the Association.
 - 3. Any other sources determined by the membership.
- B. Expenditures of the Association shall be:
 - 1. Cover all expenses that incur from Article XIII (Awards, Honors, and Gifts).
 - 2. All expenses incurred towards the smooth and efficient running of the Association.
 - 3. Any and all expenses directed to be allocated by the membership.
 - 4. Facilitation of the Brinkworth All-Star Meet as stated in Article XIV

Article XII

Awards, Honors, and Gifts

The Association is empowered to recognize any and all individuals or groups whose contribution to the Association or to the sport of gymnastics is considered “outstanding”.

- A. The Association shall have the following annual awards, honors, and gifts presented to worthy individuals at the IHSGCA State Meet Awards Ceremony, or the Golf Outing:
 1. Trophies to the coaches who are members of the Association of the top three teams from that year’s Illinois High School Association’s State Gymnastics Championship will be presented at the Golf Outing.
 2. A Trophy for Senior Gymnast of the Year will be presented at the IHSGCA State Meet Awards Ceremony.
 - a. Voting will take place by 11:59 pm on the night of the last IHSA sectional with all full members in good standing being allowed to vote.
 - b. The Gymnast will receive an individual trophy and an additional trophy that will be displayed at the winner’s school for a full year.
 - c. Coaches will submit candidates at the April Meeting that meet the following criteria.
 1. 1 nomination per school. The gymnast must have 3 consecutive years of participation in IHSA gymnastics.
 2. The gymnast must demonstrate leadership, citizenship, good moral and ethical behavior, and loyalty to Illinois high school gymnastics.
 3. Gymnast must compete in the entire state series (unless they do not advance due to not making the cut or injury)
 4. Gymnast must have a 3.0 GPA or higher, or be in the top 1/3 of their class.
 3. Outstanding Member Coach of the Year, as voted by the Full members at the May Association Meeting will be presented at the IHSGCA State Awards Ceremony.
 4. Outstanding Press Coverage Award.
 - a. Nominations will be made by Full members at the April meeting.
 - b. Each nominator will speak on behalf of his candidate at the April meeting.
 - c. Voting will be at the May meeting with no proxy votes being accepted.
 5. Retiring Associations President’s Gift
- B. The Association shall have the following non-annual awards, trophies, and gifts to present to any worthy person(s) whenever the need should be deemed necessary by the Membership or Steering Committee.
 1. Frameable certificates of merit or trophies presented to those individuals or organizations that have made a significant contribution to the sport of gymnastics or the Association.

Article XIII

Hall of Fame

Guidelines for the Illinois High School Gymnastics Coaches Associations Hall of Fame.

- A. Location – Gary Morava Center, Prospect Heights, Illinois.
- B. Purpose – To recognize the achievement of those people who have contributed to the promotion of Illinois High School Gymnastics.
- C. Categories – Competitors, coaches, judges, and contributors.
- D. Criteria:
 - 1. Any member of the Illinois High School Gymnastics Coaches Association will be eligible to submit nominees.
 - 2. Any member making a nomination will be responsible for writing a resume of the nominee's accomplishments and contributions to Illinois high school gymnastics.
 - 3. All nominees in the coach, judge, or contributor category must have a minimum of five years active participation in the Illinois high school gymnastics system.
 - 4. All nominees in the competitor category must have completed at least one year in the Illinois high school gymnastics system.
 - 5. All resumes will be submitted to the Hall of Fame Selection Committee prior to the February association meeting for screening, with a majority vote by the Selection Committee needed to approve the nominees of the membership.
 - 6. An individual nomination is active in the HOF committee for three years.
 - 7. All resumes should be kept on file indefinitely.
- E. Hall of Fame Committee:
 - 1. The selection committee will be composed of six members to serve a term of three years.
 - 2. A chairman will be selected by the committee with a simple majority vote.
 - 3. The Hall of Fame selection committee will review all current nominees.
 - 4. A majority vote by the selection committee is needed to approve current nominees of the membership.
 - 5. A 2/3 vote by the selection committee is needed to reject any nominee of the membership.
 - 6. In February the Hall of Fame committee will meet to review names for the current year's ballot.
 - 7. The selection committee will present the nominees to the entire Association at the March meeting.
 - 8. A minimum of 65% majority of Full Association members plus Hall of Fame members is necessary for induction into the Hall of Fame.
 - 9. The number of inductees shall be of a number not to exceed three in any year.
 - 10. Announcements of inductees will be made in conjunction with our annual banquet at the May meeting.
- F. Hall of Fame Chairman:
 - 1. The chairman will annually update the Hall of Fame members and their personal contact information to establish an active Hall of Fame list. For the purpose of this task, "active" refers to those members of the HOF who have had yearly contact with the HOF Committee.
 - 2. At the December meeting the Hall of Fame chairman will review all resumes on file that can be re-nominated by the general membership.

3. The second week of April, the Hall of Fame chairman will send out ballots and resumes to all Hall of Fame members that are not actively coaching at a member school.
4. A stamped, return envelope addressed to the Hall of Fame committee chairman will be sent with the ballots.
5. Current Hall of Fame members will vote by mail only.
6. The deadline for a returned Hall of Fame ballot is the day of the last IHSA Sectional competition.
7. The chairman will write a formal letter to the individual(s) notifying them of their acceptance into the IHSGCA Hall of Fame.
8. The chairman will arrange for the HOF member to provide an 11”X14” black and white portrait. He will frame and place the photograph on the HOF wall at the Morava Center before the induction banquet.
9. The chairman will coordinate with the HOF member in ordering a ring.
10. The nominee will pay 50% of the cost toward purchasing the ring.
11. The chairman will send a letter of recognition to the Principal, Athletic Director, and local newspaper of the high school in which the inductee coached.

G. Hall of Fame Voting:

1. The Hall of Fame committee prepares the Hall of Fame ballots.
2. At the end of the April IHSGCA meeting the Secretary-Treasurer will prepare for the Hall of Fame steering committee a full membership list with school names. The list will include current Hall of Fame members that are actively coaching.
3. The Hall of Fame chairman will prepare a list (number) of surviving Hall of Fame members.
4. The Hall of Fame committee or their appointee will conduct voting for the Hall of Fame at all I.H.S.A. sectional host sites.
5. There is no limit on the number of nominees that can get a “yes” vote.
6. All ballots are forwarded to the Hall of Fame chairman.
7. A minimum of 65% yes votes from the total of full members plus the number of surviving Hall of Fame members is required for induction into the IHSGCA Hall of Fame.
8. Per XIII-E-8 from above the Hall of Fame committee will tally votes and notify in writing the IHSGCA President of the individuals inducted into the IHSGCA Hall of Fame.
9. The Hall of Fame chairman will keep all ballots for one year.

Article XIV

Brinkworth All-Star Meet

The reasoning behind this meet is to give an opportunity to the senior gymnasts of Illinois to participate in a special invitational to honor both their four years of commitment to Illinois high school gymnastics and the rich history and tradition of the sport within the state of Illinois.

A. Meet Format

1. The event shall be named the “John Brinkworth Senior All-Star Meet” in recognition of Mr. Brinkworth’s contributions to the sport of gymnastics in the high schools of Illinois and nationally.

2. The Brinkworth Senior All-Star Meet will run as an eight-team invitational. The eight teams will represent the member schools of the following conferences: MSL East, MSL West, WSC Gold, WSC Silver, DVC, CSL, SWSC, and Independent. Each conference team will be allowed 5 gymnasts per event, with three counting scores.
3. There is no all-around requirement. Scoring / judging will be based on the current rules that govern IHSA boys gymnastics competitions.

B. Team Selection

1. The line-up for each conference all-star team will be based off the results from each conference's varsity championship meets.
2. The line-up for each event will be based on the placement of the top five seniors on each event at the conference championship meets. (Example: The five highest placing seniors on pommel horse will become the pommel horse team for the Brinkworth All-Star Meet.)
3. If there is a conflict where one of the top five seniors cannot compete at the meet, the 6th highest placed senior on the event will be given the opportunity to compete for the conference all-star team and so forth, until a full line-up of seniors is compiled.
4. It will be the responsibility of the conference representatives of the Association to gather the conference meet results, and identify/notify the top five placing senior gymnasts of their making of the conference all-star team. These conference representatives are also responsible for submitting each conference's line-up to the appropriate date.

C. Coaches Responsibilities

1. The conference coach of the year will become the honorary head coach for each conference all-star team.
2. There is no need for an organized team practice for each conference; this is an option that will be left to the coaches of the conference. An official coach from the school's coaching staff must be present at the Brinkworth meet for each gymnast competing. Gymnasts who do not have an official coach from their school in attendance will not be allowed to compete.

D. Responsibilities of the Steering Committee

1. It will be the responsibility of the Steering Committee to make decisions concerning the facilitation of the meet and the necessary preparations to ensure the successful running of the competition. This includes, but is not limited to, judging personnel, scoring personnel, facilities, etc.

E. Uniforms

1. Each senior will wear the uniform of his school.

F. Awards

1. Top 5 awards on each event will be handed out at the conclusion of the meet. There will be no all-around awards presented. Before the awards, any announcement of business of the association will also take place.
2. Awards will also be given for any contests that take place during the meet.

**Illinois High School Gymnastics Coaches Association
Conflict of Interest Policy**

Article I: Purpose

The purpose of the conflict of interest policy is to protect Illinois High School Gymnastics Coaches Association's (the Association) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Association or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II: Definitions

1. Interested Person

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the Association has a transaction or arrangement,
- b. A compensation arrangement with the Association or with any entity or individual with which the Association has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Association is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Article III: Procedures

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, the other board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- a.** If the board determines that a conflict of interest exists, an interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b.** The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c.** After exercising due diligence, the governing board or committee shall determine whether the Association can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d.** If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Association's best interest, or for its own benefit, and Whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of interest Policy

- a.** If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b.** If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV: Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

- a.** The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing boards or committee's decision as to whether a conflict of interest in fact existed.
- b.** The names of the persons who were present discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V: Compensation

- a.** A voting member of the governing board who receives compensation, directly or indirectly, from the Association for services is precluded from voting on matters pertaining to that member's compensation.

b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Association for services is precluded from voting on matters pertaining to that member's compensation.

c. No voting Member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Association, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI: Annual Statements

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

a. Has received a copy of the conflicts of interest policy,

b. Has read and understands the policy,

c. Has agreed to comply with the policy, and

d. Understands the Association is charitable and in order to maintain its federal tax exemption, it must engage primarily in activities which accomplish one or more of its tax exempt purposes.

Article VII: Periodic Reviews

To ensure the Association operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

a. Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.

b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Association's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII: Use of Outside Experts

When conducting the periodic review as provided for in Article VII, the Association may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.